



FOR OFFICE USE ONLY

PROJECT No.: _____

DATE SUBMITTED: _____

SUBMITTAL CHECKED BY: _____

PERMIT TO CONSTRUCT ACCESS
DRIVEWAY FACILITIES FOR EXISTING RESIDENCES
ON CITY OF COLLEGE STATION RIGHT-OF-WAY

APPLICANT: _____

APPLICANT'S ADDRESS: _____

PHONE NO.: _____ FAX No.: _____

E-MAIL: _____

PLEASE INDICATE HOW YOU WOULD LIKE YOUR PERMIT: ☐ PICK UP ☐ MAIL ☐ FAX

Dear Sir or Madam:

The City of College Station hereby authorizes the construction on public right-of-way for development of access to your residential property which is located at:

_____ provided you agree to and comply with the following conditions:

1. Design of facilities shall be shown on attached plan:
2. Maintenance of facilities constructed hereunder shall be the responsibility of the property owner, and the City reserves the right to require any changes, maintenance or repairs as may be necessary to provide protection of life or property on or adjacent to the public right-of-way. Changes in design will be made only with approval of the City Engineer.
3. The owner shall hold harmless the City and its duly appointed agents and employees against any action for personal injury or property damage sustained by reason of the exercise of the permit.
4. Construction shall be in accordance with attached detail ST2-00 for curb and gutter streets and detail ST2-02 for open ditch streets. **Primary emphasis should be placed on clean saw cuts of the existing curb and sidewalk and a proper pavement doweling and abutment.**
5. Additional Requirements:

This permit shall not be valid until owner signs the statement in which he agrees to comply with the conditions herein. A Customer Service Representative should be contacted at Planning & Development Services (979.764.3570) at least **twenty-four (24) hours before requesting inspection of formwork** within the Right-of-way **before pouring concrete**.

City of College Station

By: _____
City Representative

I (We), the undersigned, hereby agree to accept and comply with the terms and conditions set out in this permit for construction of access driveway facilities on public right-of-way.

Applicant Signature: _____

Access Driveway Regulations

The State Highway and Public Transportation Commission, in recognition of its responsibilities for the safety and utility of public highways under its jurisdiction, has directed the adoption of the rules and regulations to accomplish a coordinated development between highways and abutting property. For this purpose, the booklet entitles "Regulations for Access Driveways to State Highway" was published and adopted, setting out departmental policies to regulate construction and maintenance of access driveway facilities.

